



## Required Dance Supplies and Attire Policy

*Hair must be secure and out of face.*

Girls:

- Pink Leather Ballet Shoes
- Black Patent Leather Tap Shoes
- Pale Pink Tights
- Leotard
- Dance Bag

Older Girls:

- Tan Jazz Shoes
- Black Oxford Tap Shoes
- Pointe Shoes
- Dance Bag
- Leotard
- Tights

Boys:

- Black Leather Ballet Shoes
- Black Tap Shoes
- Black Jazz Shoes
- Dance Bag

Approved to wear over leotard & tights:

- Nan's T-Shirt
- Nan's Shorts
- Jazz Pants (Jazz/Tap only)

All dancewear is available at registration and throughout the year. Shoes, however, are fitted *only* at registration. Special package prices are available *only* during registration. The **CHILDREN'S PACKAGE** includes a leotard, tights, ballet shoes, and tap shoes for \$57.95 plus tax. The **SUPER PACKAGE** is a Children's Package plus a studio T-shirt and a studio dance bag for \$74.95 plus tax. During the dance year, dancewear purchases may be made through the office manager. We will accept a check or the correct change for those purchases.

## Tuition & Fees

Register early! Your student's *registration fee* is \$25 until June 15<sup>th</sup>. It then goes to \$30. After August 15<sup>th</sup> it is \$40. SIBLING REGISTRATION FEES (if both are doing the same discipline—both dance OR both karate) are \$18 all year. Registration fees are non-refundable and non-transferable. The fee is effective for one year and may be revoked if a student is suspended from class. *Monthly tuition* must be paid using one of our payment plans. Missed classes for illness or personal reasons may not be deducted from tuition, but can be made up at your convenience. Our tuition rates are based on a dance year that runs September through May with payment for the year distributed evenly over the 9 months.

*Concerning recital and costumes*, there is an initial payment of \$75 due in October. The remaining recital and costume fees are due in February and will be billed to each student.

*Van service* to and from our dance classes is \$14 per month in addition to your monthly tuition.

*Various other fees:* 1) \$5 fee for changing payment plans during the dance year. 2) \$25 service charge for every returned check, stop payment, or NSF draft payment. 3) A security deposit of at least \$100 may be required of anyone who has had payment problems in the past. Such problems might be, but are not limited to: NSFs on bank drafts or checks; more than 30 days past due on tuition or recital payments.

**\*\*\*A minimum 4-month financial commitment is required upon enrollment—no exceptions.**

**All financial matters are handled at our 3403 Horse Pen Creek Rd. headquarters.\*\*\***

## Tuition Payment Plans

All dance tuition is payable by one of the following methods:

**A PLAN:** This is the preferred method of payment. An automatic debit from your bank checking account is drafted on the first day of each month September through May. If the 1<sup>st</sup> falls on a weekend or holiday, accounts will be drafted on the first business day after the 1<sup>st</sup>. Our financial institution handles the process for you. There is a \$5 fee if you change bank accounts during the dance year.

**B PLAN:** A full dance year (9 months) may be paid at registration with cash, personal check, Mastercard, or Visa.

**C PLAN:** Two payments may be made for the dance year. The first covers 2/3 (6 months=September through February) and is due at registration. The second covers 1/3 (3 months=March–May) and is due on or before March 1<sup>st</sup>. These two payments may be made with cash, check, Mastercard, or Visa.

## **Policy for Withdrawing from Class**

Because class sizes are limited, *there is a four-month financial commitment upon enrollment.* After the four-month commitment is fulfilled, withdrawing from class before May results in the following penalty: A. Our office must be *notified in writing* of your intent to withdraw a student. Verbal notice and/or simply not coming to class do not qualify as official notice of withdrawal. Once we have received written notification, the current month's tuition *plus an additional month's tuition* (including van fees) will be due as a penalty. The student may not attend class during the penalty month. If you paid tuition past the penalty month due, you will be refunded any credit due. However, because of end of year budgeting and preparations, no tuition refunds will be given after March 1<sup>st</sup>, 2010

Full tuition must be paid if a student is medically unable to participate in class, but wishes to maintain their spot after recovery. In this event, students are advised to come and observe. Doctor's notes are required.

Students who wish to take a break from classes for a sports season must pay tuition in full to hold their spot for their return once the season is over. If tuition payments lapse, upon returning you must first pay the penalty month for withdrawing then register again beginning with the registration fee.

## **Recital & Costume Policy**

The recitals at the end of our dance year are the highlight of this experience and are intended to give each dancer the opportunity to perform their newly acquired skills. It is staged for the benefit of the children, to bolster their confidence and showcase their talents in front of an applauding crowd of adoring fans! To provide the best setting possible without overwhelming the dancers, we strive to produce a professional show with appropriate costumes, lighting, and scenery. Our objective is to make each one feel special, give them a boost of self-esteem, and leave them with smiles long after the thrill of performing to a large audience.

Because the performance element is basic to our philosophy, we start planning now for every dancer to participate in May. Again this year, you will be asked to buy one costume and rent at least one costume for the show. Older students taking more than 2 disciplines will rent more than one. The studio owns all the rental costumes. There is also an auditorium fee, which helps defray the cost of renting Dana Auditorium at Guilford College and the production costs involved as well. We strive to keep all of these costs low for you. Starting with reasonably priced costumes, our rental system, and down to the printing costs of programs, we carefully monitor all aspects of our recitals.

***Initial Payment:*** \$75.00 is due from each dancer by October 20<sup>th</sup>. This amount will be applied toward the total of your costumes and auditorium fees. A \$10.00 late fee will be added on payments made after October 30<sup>th</sup>. This late fee will not apply toward your costume and auditorium total balance. This \$75.00 initial recital payment is **non-refundable and non-transferable** as we order costumes (that we cannot return to the manufacturer) in late October.

***Balance:*** The remaining fees to cover your recital experience will be billed to you in late February. Balances will vary depending on costume pricing from our vendors and your number of rental costumes.

***Not participating in recital is an option for you, however our office must be notified in writing prior to October 20<sup>th</sup>.***

***After this date, you will be responsible for full payment of the \$75.00 initial recital payment.***

Because we order custom-made costumes in advance and reserve the auditorium a year ahead, several policies below apply to all dancers:

- A. Initial recital payment is non-refundable and non-transferable.
- B. If a student withdraws from class after his/her costume is ordered and all fees are paid, they will receive their costume once the recitals are over.
- C. Students may not switch class times once costumes are ordered without director's approval.
- D. Auditorium and rental costume fees are non-refundable after March 1<sup>st</sup>.
- E. For students who enroll after the October 20<sup>th</sup> deadline, and your costume must be special ordered after the October 20<sup>th</sup> deadline, shipping and handling charges will be due.
- F. For those not participating in recitals, mailing of your costume after recital will require shipping and handling charges be paid before delivery.

While we make every effort to establish recital dates, costs, and class times so that everyone has this information in advance, we must reserve the right to change or amend our policy, dates, class times, etc. in the event of an unforeseen circumstance beyond our control.

## **Recital Photographs & Professional DVD Recording**

A photographer will be at both Greensboro studios the week of rehearsals to take pictures in the costume of your choice. Having your picture made this week ensures you will be on the wall composite next year in our lobbies (very exciting for the children). These professional pictures are available for you to purchase after viewing them following recitals, but there is no obligation to buy.

*At the rehearsal*, you are permitted to take NON FLASH still pictures and video within the auditorium. Please take this opportunity if you so desire, because **neither still pictures nor video is allowed at recital performances!** We want our dancers to perform to a responsive audience with clear sight lines, not a forest of cameras. Please inform your friends and relatives to leave their cameras at home on the day of the show.

Each show is professionally recorded, then edited and available for you to order. All DVDs are indexed, include opening animation, and credits for each dance in the show. This is a wonderful way to remember your dancer's enjoyment of the recital experience.